



# Coleford Town Council

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## Contractor Management Sub Committee Tuesday 22 November 2016 Minutes

Attendees: Cllrs Penny, Kay, C Elsmore & Cllr Allaway-Martin also attended

1. Apologies were noted from Cllrs Ball & Holloway
2. There were no declarations of interest in items on the agenda
3. There were no dispensations requests
4. The minutes of 18 October 16 were noted
5. To make recommendation re the review of the grass cutting & town centre flower contracts

### **Recommendation**

That the grass cutting and town centre flower contracts should be rolled over for another year in light of the substantive changes which these contracts will incur due to the Bells Project and the increase in floral decorations in the parish.

At the Council request an additional 5 grass cuts are made in the cemetery at a pro rata cost

That a new contracts are created for public quotation to commence in March 2018.

6. To make recommendation re the extension of this committee for another 1 year

### **Recommendation**

That the Committee becomes a standing committee to meet a minimum of once a quarter.

7. To make recommendation re the budget allocation for 2017 -18

### **Recommendation**

That a budget request of £1000.00 is requested for training.

### **In Committee**

Cllr Ball arrived at .6.55

8. To make recommendation re The Sextons Contract

### **Recommendation**

That the new contract be accepted with the minor amendments